

WYOMISSING AREA SCHOOL DISTRICT 2015-4980

Minutes September 15, 2015

The regular meeting with committee reports of the Board of School Directors convened at 6:10 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. McAvoy, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. McAvoy asked if anyone would be recording the meeting. No one indicated their intent to record.

Board Members Present:

Mrs. Butera, Mrs. Davis, Mr. Heinly, Mrs. McAvoy, Mr. Painter, Mr. Portner, Mrs. Reese, Mrs. Reilly and Mrs. Seltzer.

Administrative Staff Present:

Mrs. Vicente, Mr. Boyer, Mrs. Waller, Mr. Arnst, Mr. Cafoncelli, Mrs. Kaag, Dr. Kuhn, Mrs. Lengle, and Mr. Murray.

Attendees:

Val Lacin, Reading Eagle, and Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

The following meeting schedules and locations were announced.

- School Board Business Meeting – September 28, 2015, 6:00 p.m.
- Technology Committee Meeting – September 30, 2015, 12:00 p.m.
- Curriculum Committee Meeting – October 5, 2015, 12:00 p.m.
- Facilities Committee Meeting – October 6, 2015, 8:00 a.m.
- Policy Committee Meeting – October 6, 2015, 12:00 p.m.
- Finance Committee Meeting – October 7, 2015, 8:00 a.m.
- Personnel Committee Meeting – October 7, 2015, 12:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mrs. McAvoy announced that an Executive Session was held before the meeting to discuss legal and personnel matters and another session would be held following the meeting to discuss personnel matters.

RECOGNITION

Jon Yorgey, Buildings and Grounds Foreman, recognized Andrew Kwitkowski for his service to the District in constructing six bluebird boxes in the native area between the baseball field and track field for his Eagle Scout Project.

Mrs. Vicente recognized Emma Esterbrook, Amy Rogers, and Karla Santillan for their efforts in obtaining the Girl Scouts Silver Award by encouraging early literacy. They assisted young readers in a summer camp to write and illustrate personalized stories. They presented the books to the students at a reveal at the Wyomissing Public Library.

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COMMITTEE REPORTS

- A. Finance – Mr. Portner reported the committee met on September 2. Topics discussed included a possible LERTA in West Reading in the Narrow Fabric building; the 2010 Bond refinancing; the District’s cash flow as a result of the State budget impasse; and the funding of the Post-Prom Party.
- B. Facilities – Mrs. Reese said the committee met on September 1. Mr. Cafoncelli presented updates on various summer projects. The ESCO project at WHEC ran smoothly and is complete except for a few punch list items. It was a very positive experience working with TRANE representatives. The boiler will be tested on September 21. They discussed creating a sensory garden where the modulars used to be. A new scoreboard was discussed for the turf field and reusing the existing scoreboard elsewhere. The Zoning Hearing Board’s written decision was received. The committee will continue to discuss its options. The decision is valid for one year. Two future projects include replacement of the JSHS stage floor expected to be completed during the winter break and the installation of district-wide security cameras.
- C. Curriculum – Mrs. Davis reported there was no meeting in September. The next meeting is October 5.
- D. Technology – Mr. Portner reported the committee met August 26. The committee received an update on the 1:1 initiative. Six hundred devices were deployed before the start of school. The new devices have held up well under damage testing. They also received updates on the STEM software and the lunch management system. The three Penn State interns have returned for the year. Shana and Mike Matz were presenters at the International Science and Technology Expo in Philadelphia in June.
- E. Personnel – Mrs. Butera said the September meeting was cancelled. The next meeting is October 7.
- F. Policy – Mr. Painter reported the committee met on September 1. He reviewed the policies on the agenda for a first reading. Some policies had minor revisions in nomenclature and terminology while the policy on Home Education had extensive changes revisions due to changes in legislation. No longer must a portfolio be submitted, only an evaluator’s certification by June 30 that an appropriate education is occurring. A document is being prepared to clarify the difference between visitors and volunteers in terms of necessary clearances.
- G. Berks County Intermediate Unit Board Report – Mrs. Seltzer said they heard a presentation on how students received therapy on-line.

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John Adams was awarded the Outstanding Community Partner Award. Sixty-nine percent of the IU's budget is being held up by the State budget impasse. A suicide prevention program called Keeping Kids Safe is being held on October 8 at the Crowne Plaza. The next meeting is September 17.

- H. Berks Career & Technology Center Board Report – Mr. Painter reported Marissa Koch won the Outstanding Chapter Award in the national HOSA competition in Anaheim, CA in June. Wyomissing ranked fourth in the county for average number of certifications earned by seniors. Wyomissing ranked first in attendance records and first in attendance on calendar conflict days. Mr. Painter commended the administration in championing career center education.
- I. Berks EIT Report – Mrs. Reese had no report.
- J. Wyomissing Area Education Foundation – Mrs. Butera said the meeting was held September 8. WAEF is celebrating 20 years of service to the District. The new president is Mark Miller. There is a new scholarship for students seeking a trade or technical path. Bunny Zintak was instrumental in finding funding for the scholarship.

PUBLIC COMMENT None.

SUPERINTENDENT'S REPORT

- A. **CURRICULUM/ TECHNOLOGY**

Upon a motion by Mrs. Davis, second by Mr. Painter, the following Curriculum/Technology items were approved.

 - 1. Approved Overnight Field Trip – STEM Robotics Students, World Maker Faire, New York City, September 25-27, 2015.

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.
Nays: None. Motion carried.
- B. **FINANCE/ FACILITIES**

Upon a motion by Mr. Painter, second by Mr. Portner, the following Finance/Facilities item was approved.

 - 1. Approved independent contractor agreement with Bridgette Vecchio, Psy. D., for behavioral services at a rate of \$75 per 45 minute session, not to exceed two 45 minute sessions per week, effective September 21, 2015 to June 10, 2015.

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Background information: This is a renewal agreement and the rate is unchanged from last year.

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Nays: None. Motion carried.

C. PERSONNEL/
POLICY

Upon a motion by Mrs. Seltzer, second by Mrs. Butera, the following Personnel/Policy items were approved.

Mrs. McAvoy requested that the PSBA ballot item be voted on separately. Mrs. Seltzer and Mrs. Butera agreed to the amended motion.

1. RESIGNATIONS

a. Supplemental Staff

- 1) **Randy Skokowski**, Junior High Boys' Soccer Head Coach, resignation effective September 14, 2015.

Background information: Mr. Skokowski's previously approved stipend for this position will be pro-rated in accordance with the time he worked.

2. LEAVE OF ABSENCE

a. Support Staff

- 1) **Vicki Mlynar**, Paraprofessional, JSBS, unpaid leave of absence, October 5, 2015 to October 9, 2015, with return to work on October 13, 2015.
- 2) **Karen Sichak**, Instructional Aide, WHEC, unpaid leave of absence, September 28, 2015 to October 2, 2015, with return to work on October 5, 2015.
- 3) **Betsy Wallace**, Paraprofessional, JSBS, unpaid leave of absence October 19, 2015 to October 23, 2015 with a return to work on October 26, 2015.

3. APPOINTMENTS

a. Support Staff

- 1) **Keith Moyer**, Van Driver, part-time (5 ½ hours/day; 27 ½ hours/week) at a wage of \$10.50/hour, effective September 16, 2015.
Background information: This position is being filled as the result of a resignation.
- 2) **Robin Harders**, Food Service Worker, JSBS, part-time (5 ½ hours/day; 27 ½ hours/week), at a wage of \$12/hour, effective September 16, 2015.

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Background information: This position is being filled as the result of a resignation.

b. Supplemental Staff

- 1) **Steven Witman**, Junior High Boys' Soccer Head Coach, effective September 11, 2015, for the Fall 2015-16 school year at a pro-rated stipend of \$1,444. This action is a ratification.
- 2) **Ryan Ludwig**, Boys' Basketball Assistant Coach, at a stipend of \$2,314 for the 2015-16 Winter sports season.

4. CHANGE OF HOURS

Ratified the following action item:

a. Support Staff

- 1) **Tetiana Sklepkovych**, Library Aide, from 28 ½ hours/week to 5 ¾ hours/day (28 ¾ hours/week), no change in hourly wage rate, effective September 16, 2015.

Background information: Ms. Sklepkovych was originally approved for hours per week. This requested action is to properly approve her at hours per day.

5. TRANSFER/POSITION CHANGE

Ratified the following action item:

a. Support Staff

- 1) **Madeline Humes**, Special Education Secretary - Part-time (5 ½ hours/day Monday-Thursday and 6 hours/day on Friday) transfer to Part-time Secretary-Guidance Office (JSHS), effective August 31, 2015, no change in daily work hours or hourly pay rate.

Background information: Ms. Humes is being transferred from the Special Education Department to this position which is necessitated by increased student need. The part-time secretarial position in the Special Education Department will not be filled.

6. RATIFICATION FOR WAGE PAYMENT FOR SUMMER WORK

a. Professional Staff

- 1) **Beth Delp**, Substitute Nurse, 20 hours at \$32/hour for summer work performed at WHEC during the summer of 2015.

Background information: These hours were previously approved at the Board Meeting on

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May 26, 2015 for the WHEC nurse under Summer WOC to update files/materials. Ms. Delp assumed these responsibilities upon the retirement of the former WHEC nurse.

7. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

Approved the following Professional Staff to be compensated for providing supervision for students during Saturday Detention on a rotating basis for the 2015-2016 school year at the WAEA contract approved rate for work outside contract hours

- 1) **Joseph Allen**
- 2) **Nicholas Fox (alternate)**
- 3) **Greta Jones**
- 4) **Chelsea Leber (alternate)**
- 5) **Bethanne Mitchell**
- 6) **Margaret Shomgard**
- 7) **Teresa Wood**

8. 2015-16 FALL ATHLETIC COACH STIPENDS

Approved the updated/final 2015-16 Fall coaches and associated stipends per the attachment.

9. VOLUNTEERS

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Nays: None. Motion carried.

Upon a motion by Mrs. Butera, second by Mrs. Seltzer, the following Personnel/Policy item was suggested for approval.

Mrs. Davis proposed the Board abstain from voting as was done in the past because the candidates on the slate are unfamiliar.

Having asked the Board if anyone wanted to cast a vote, and hearing no response, Mrs. McAvoy made a motion, second by Mrs. Butera to waive their right to vote on the slate of candidates for offices of PSBA. Mr. Boyer recorded their abstentions electronically as required to comply with PSBA Policy 108. A copy of the voting receipt is included in these official minutes.

10. Waived casting an electronic vote for one candidate in each of the following offices of PSBA.

a. President-Elect

- 1) Mark B. Miller

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- 2) Mary Birks
- b. Vice President
 - 1) John Love
 - 2) Robert Schwartz
 - 3) Michael Faccinetto
- c. At-Large Representative (Eastern)
 - 1) Michael Melnyk
 - 2) Gary Smedley
 - 3) Larry Feinberg

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Nays: None. Motion carried.

The remaining Personnel and Policy items were opened for discussion. There were no comments or questions.

OLD BUSINESS None.

NEW BUSINESS None.

UPDATES FROM ORGANIZATIONS None.

ADJOURNMENT A motion was made by Mrs. Seltzer, seconded by Mrs. Reese to adjourn at 6:44 p.m.

Board Secretary